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## MODEL 71240 2-1/4 TON CAPACITY LOW PROFILE FLOOR JACK

### **SETUP • OPERATING • MAINTENANCE INSTRUCTIONS**

Note: Revision letters (A, B, C, D etc.) after model numbers have been omitted as they do not affect the setup, operating and maintenance instructions of a particular jack unless otherwise noted.

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### **IMPORTANT: READ THESE INSTRUCTIONS BEFORE OPERATING**

**BEFORE USING THIS JACK, READ THIS MANUAL COMPLETELY AND THOROUGHLY, UNDERSTAND ITS OPERATING PROCEDURES, SAFETY WARNINGS AND MAINTENANCE REQUIREMENTS. FAILURE TO DO SO COULD CAUSE ACCIDENTS RESULTING IN SERIOUS OR FATAL PERSONAL INJURY AND/OR PROPERTY DAMAGE.**

The use of portable automotive lifting devices is subject to certain hazards that cannot be prevented by mechanical means, but only by the exercise of intelligence, care, and common sense. It is therefore essential to have owners and personnel involved in the use and operation of equipment who are careful, competent, trained, and qualified in the safe operation of the equipment and its proper use. Examples of hazards are dropping, tipping, or slipping of motor vehicles or their components caused primarily by improperly securing loads, overloading, off-centered loads, use on

other than hard level surfaces, and using equipment for a purpose for which it was not designed.

It is the responsibility of the owner to make sure all personnel read this manual prior to using this device. It is also the responsibility of the device owner to keep this manual intact and in a convenient location for all to see and read. If the manual is lost or not legible, contact Norco Industries, Inc. for a free replacement. If the operator is not fluent in English, the product and safety instructions shall be read to and discussed with the operator in the operator's native language by the purchaser/ owner or his designee, making sure that the operator comprehends its contents.

#### **WARRANTY**

This floor service jack is covered by a Limited Lifetime Warranty. For details see the back cover of Norco's product catalog.

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### **⚠ WARNING**

- Before lifting a vehicle, refer to the vehicle's service manual or inquire from the vehicle manufacturer the recommended jack lifting points and jack stand support surfaces on the vehicle chassis.
  - Inspect the jack before each use. Do not use the jack if it is damaged, altered, modified, in poor condition, leaking hydraulic fluid, or unstable due to loose hardware. Take corrective action before using the jack.
  - This jack was designed for lifting purposes only. Do not attempt to work on the vehicle until jack stands rated equal to or greater than the rated capacity of the jack are positioned to support the load.
  - Do not move or dolly the vehicle while on the jack.
  - Do not use the jack beyond its rated capacity. Lift only dead weight.
  - Center load on saddle. Be sure setup is stable. Off-center loads can cause jack failure and/or loss of load.
  - Use the jack on a hard level surface. The jack must be free to roll and reposition itself while lifting or lowering the vehicle.
  - Do not modify the jack or use saddle adapters or saddle extenders unless approved or supplied by Norco.
  - Always lower the jack slowly and carefully.
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## SETUP

**1.** Remove the handle receiver bolt from the handle receiver. Insert the handle in the handle receiver so that the "L" slotted hole in the handle aligns with the threaded bolt hole in the handle receiver. The handle receiver bolt has a non-threaded tip which must enter the "L" slotted hole in the handle. Sometimes it is necessary to rotate the handle back and forth while simultaneously threading the handle receiver bolt into the "L" slotted hole. You can feel when the bolt enters the "L" slotted hole.

**2.** Sometimes air gets trapped in the hydraulic system during shipment. An air bound hydraulic system feels spongy when pumped and sometimes the jack will not pump full incremental strokes.

### **PURGING AIR FROM THE HYDRAULIC SYSTEM**

- a.** Open the release valve by pulling and rotating the handle clockwise 1/4 turn while simultaneously activating the foot pump 10 to 15 times.
- b.** Close the release valve by turning the handle in a counterclockwise direction.
- c.** Pump the jack until the lift arm is extended to maximum height.
- d.** If the condition remains, repeat steps "a" through "c" until all the air is purged from the system.

## OPERATING INSTRUCTIONS

1. Become familiar with the operation of the handle and foot pump. Pumping either one will enable the jack lift arm to be raised. Pulling on the handle and turning the handle in a clockwise direction 1/4 turn will enable the jack lift arm to be lowered.
2. With the jack in the lowered position, push the jack under the vehicle. **IMPORTANT: Use the manufacturer's recommended lifting procedures and lifting points before lifting loads.**
3. Pump the jack handle or foot pump to raise the lifting saddle up to the recommended lifting point. Check to see that the lifting point is centered on the lifting saddle and the majority of the weight is not supported by the peripheral edge of the lifting saddle at any single point.
4. **IMPORTANT: Check to see that the ground surface around the jack is free from wheel obstructions such as gravel, tools, or uneven joints or edges. The jack will have a tendency to**

**reposition itself during the lifting process and therefore should not be hindered by wheel obstructions.**

5. Proceed with pumping the jack handle so the load is lifted to the required work height. The foot pump is used for fast lifting to the load, not lifting the load.
6. After lifting the load, always use approved vehicle support stands with an adequate capacity rating to support the load before making any repairs or adjustments. Position and adjust the stands under the load at points that will provide stable support. Lower the load **SLOWLY AND CAREFULLY** onto the support stands by pulling and turning the jack handle 1/4 turn in a clockwise direction very slowly. Although jack stands are individually rated, they are to be used in a matched pair to support one end of a vehicle only. Stands are not to be used to simultaneously support both ends or one side of a vehicle.

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## PREVENTATIVE MAINTENANCE

1. Always store the jack in a well protected area where it will not be exposed to inclement weather, corrosive vapors, abrasive dust, or any other harmful elements. The jack must be cleaned of water, snow, sand, or grit before using.
2. The jack must be lubricated periodically in order to prevent premature wearing of parts. A general purpose grease must be applied to caster wheels, front axle wheels, elevator arm, handle base pivot bolts, release mechanism and all other bearing surfaces. See the exploded view parts drawing for the location of the above mentioned parts. Failure to maintain proper lubrication voids warranty.
3. It should not be necessary to refill or top off the reservoir with hydraulic fluid unless there is an external leak. An external leak requires immediate repair which must be performed in a dirt-free environment by qualified hydraulic repair personnel who are familiar with this equipment. Norco Authorized Service Centers are recommended.

**IMPORTANT: In order to prevent seal damage and jack failure, never use alcohol, hydraulic brake fluid, or transmission oil in the jack.**

4. Every jack owner is responsible for keeping the jack label clean and readable. Use a mild soap solution to wash external surfaces of the jack but not any moving hydraulic components. Contact Norco Industries for a replacement label if your jack's label is unreadable.
5. Inspect the jack before each use. Do not use the jack if any component is cracked, broken, bent, shows sign of damage, or leaks hydraulic fluid. Do not use the jack if it has loose or missing hardware or components, or is modified in any way. Take corrective action before using the jack again.
6. Do not attempt to make any hydraulic repairs unless you are a qualified hydraulic repair person that is familiar with this equipment.

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## REPAIR SERVICE

If your Norco product requires service or repair, contact the Norco Customer Service Department for the location of the nearest Norco Authorized Service Center.

Norco Industries, Inc.  
365 West Victoria St.  
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It will be necessary to provide the Norco Authorized Service Center with a copy of the bill of sale if requesting warranty repair. If the authorized service center determines your product is eligible for warranty repair, the repair will be made at no charge and returned freight prepaid. The cost of non-warrantable service, repair, and return freight is the customer's responsibility.